



## Call for 2020 Board of Trustees Nominees

### Purpose

The NCPDP Nominating Committee is calling on the membership for nominations for the Board of Trustees election. Participation on the Board of Trustees offers an opportunity to be involved in high level decision-making and set strategic direction for NCPDP.

### Guidelines and Eligibility

To be eligible, a nominee must be an NCPDP member in good standing and have demonstrated leadership with the organization or in areas of importance to NCPDP within the healthcare field. Strategic planning and governance experience, as well as broad industry knowledge and industry relationships are highly desirable. If more than one Trustee become employees of the same corporation, firm, partnership, association or their affiliate(s), that organization or its Trustee(s) shall designate which sitting Trustee shall be its sole representative.

### Terms

Trustees serve a term of three (3) years and are limited to serving two (2) consecutive terms. A former Trustee may be re-elected after a one-year absence following the two (2) consecutive terms.

### Board Business Responsibilities/Powers

Trustees are expected to participate in all Board activities in furtherance of the operation, sustainability, and advancement of NCPDP.

- Exercise all corporate powers; the business and affairs of the corporation shall be managed under the direction of the Board.
- Drive NCPDP's strategic initiatives forward to meet short-term and long-term objectives.
- Determine NCPDP policies, or changes therein, within the limits of the published Bylaws.
- Actively execute the purpose of NCPDP and exercise discretion in disbursement of its funds.
- Establish fees for NCPDP membership dues and products and services.
- Adopt rules and regulations for NCPDP business.
- Exercise oversight of all NCPDP Board Committees.
- Annually appoint Standardization Co-Chairs and act on their requests related to confirmation of Work Group Co-Chair elections and interim appointments.
- Review, approve and/or act upon recommendations of the Standardization Committee, including, but not limited to, Work Group scope of work statements, project development proposals, and certification of industry standard ballot results.
- Exercise final authority on all industry standard development procedures, appeals, and the conduct of process documentation record retention.
- Determine the recipient of the NCPDP TIME Award based upon candidates presented by the Awards Committee.
- Provide for the management of the property and affairs of NCPDP as may be determined by resolution of the Board and provided in the Bylaws.

*NCPDP is committed to diversity in all aspects of its business and activities and at all levels of the organization, including its Board of Trustees. NCPDP's Board highly values diversity and supports the election and appointment of diverse candidates to the Board. The Board believes that having trustees of diverse gender, race, and ethnicity, along with varied skills and experiences, contributes to a balanced and effective Board -- one that is well-positioned to address the changing needs of NCPDP's members and communities.*

### Open Positions

- Producer/Provider (pink) – One (1) position
- Payer/Processor (green) – one (1) position
- Vendor/General Interest (yellow) – one (1) position

### **Nominations – Due No Later Than Tuesday, December 31, 2019.**

Individuals interested in running for the Board of Trustees must complete the following form and submit it electronically to [mbruce@ncpdp.org](mailto:mbruce@ncpdp.org), along with the documents outlined on the form.

All nominee interviews are conducted face-to-face with members of the Nominating Committee during the February 2020 Work Group Meetings, at the Omni Houston Hotel in Houston, Texas. As a nominee, you will be asked to complete a questionnaire prior to the interview, providing insight to your goals for participating on the Board, relevant knowledge and experience, particularly experience planning strategic initiatives, and your commitment to be fully engaged.

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# NCPDP<sup>®</sup> NCPDP Board of Trustees | 2020 Nomination Form

The NCPDP Nominating Committee is calling on the NCPDP membership for nominations for the 2020 Board of Trustees election. To submit a nomination, please complete this form and provide the following:

- Biography (200 words or less) containing: name, title, company name, describe briefly your current position, other associations/organizations you are affiliated with, degree/education, and experience relevant to NCPDP Board leadership.
- Professional electronic color headshot.

## OPEN POSITIONS

Board of Trustees positions are available in the following categories. Check the one appropriate for the nominee’s member classification.

Producer/Provider **(PINK)** – one (1) opening

Payer/Processor **(GREEN)** – one (1) opening

Vendor/General Interest **(YELLOW)** – one (1) opening

**Nominee’s Name:** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

## Nominations are due by Tuesday, December 31, 2019.

Please complete this fillable form in Adobe Acrobat and save it as a PDF. Email the PDF with the biography and headshot described above to Maggie Bruce at [mbruce@ncpdp.org](mailto:mbruce@ncpdp.org).

A representative of the NCPDP Nominating Committee will contact you with further directions for completing a nominee questionnaire.

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