



March 3, 2020

Dear NCPDP Member:

NCPDP has been monitoring the information and guidance provided by the [Centers for Disease Control & Prevention \(CDC\)](#) and the [World Health Organization \(WHO\)](#) on the Coronavirus (COVID-19) to ensure we are taking all recommended precautions for the upcoming May Joint Technical Work Group Meetings and 2020 Annual Technology & Business Conference. Both events will be held at the Westin Kierland Resort & Spa in Scottsdale, Arizona.

According to the CDC, the immediate health risk from COVID-19 is considered low for the general American public, who are unlikely to be exposed to this virus at this time. Read more about Risk Assessment on the CDC website: <https://www.cdc.gov/coronavirus/2019-ncov/summary.html>.

As we continue to monitor the situation, we are actively taking measures to help protect our attendees and staff throughout the process of planning for the events. Planning is also underway for onsite preparedness, and we are in communication with the Westin Kierland to coordinate our efforts.

Thank you for your understanding as we continue to plan for our upcoming Work Group Meetings and Annual Conference, while also watching for any developments that may impact the events. NCPDP will provide regular updates on the situation to ensure our attendees stay informed.

In the interim, please reference the following preventive actions, recommended provided by the CDC, to help prevent the spread of respiratory diseases, including:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow CDC's recommendations for using a facemask.
 - CDC does not recommend that people who are well wear a facemask to protect themselves from respiratory diseases, including COVID-19.
 - Facemasks should be used by people who show symptoms of COVID-19 to help prevent the spread of the disease to others. The use of facemasks is also crucial for health workers and people who are taking care of someone in close settings (at home or in a health care facility).
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
 - If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

For information about handwashing, see [CDC's Handwashing website](#).

For specific guidance for travelers, visit: <https://wwwnc.cdc.gov/travel/notices/warning/novel-coronavirus-china>.

For more information on the Coronavirus, visit: [Centers for Disease Control & Prevention \(CDC\)](#) and [World Health Organization \(WHO\)](#).

Sincerely,

Lee Ann Stember | President & CEO

NCPDP